



Penallta House  
Tredomen Park  
Ystrad Mynach  
Hengoed  
CF82 7PG

Tŷ Penallta  
Parc Tredomen  
Ystrad Mynach  
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For all enquiries relating to this agenda please contact  
Dorothy Phillips (Tel. 01443 864241: Email: philld@caerphilly.gov.uk)

**Date: 17th September 2008**

Dear Sir/Madam,

**PLEASE NOTE VENUE**

A meeting of the **Caerphilly Town Centre Management Group** will be held at **Penallta House, Tredomen Park (Sirhowy Room)** on **Wednesday, 24th September 2008** at **2.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

**Stuart Rosser**  
CHIEF EXECUTIVE

**A G E N D A**

1. Declarations of Interest.
2. Apologies for absence.
3. To receive and note the following minutes:-  
Caerphilly Town Centre Management Group held on 18th June 2008
6. Matters arising from the minutes.
7. To consider the following items:
  - (a) Top of Town Development – Verbal Report.
  - (b) Requests from Area Forum Budget -
    - (i) Christmas Market Proposals 2008;
    - (ii) Caerphilly Flower Festival Funding 2009.
  - (c) Wales and Britain in Bloom Competitions and to consider a request for additional flower baskets for next year.

**Chief Executive: Stuart Rosser**  
**Prif Weithredwr: Stuart Rosser**

8. To receive and note the following information items:-
  - (a) Caerphilly Tourist Information Centre – Refurbishment – Verbal Report.
  - (b) Caerphilly TCIG Audit - July 2008.
  - (c) Results of Wales in Bloom and Britain In Bloom Competitions.
9. Date of next meeting – Wednesday, 3rd December 2008 at 2.00 p.m.

**Circulation:**

Councillors P.J. Bevan, J.E. Fussell, G.G. Hibbert, S. Kent, M.H. Newman M.J. Prew and Mrs L. Williams  
Councillor R. Davies – Cabinet Member for Regeneration.

Mr. K. Williams (Town Clerk- Caerphilly Town Council)  
Mr. J. Stephens (Project Liaison Manager – CADW)  
Inspector B. Williams (Gwent Police)  
Mr. J. Couzens (Manager, Castle Court Shopping Centre)  
Mrs. S. Cooper (Caerphilly Access Group)  
Mr. R. Gough (GAVO)  
Mr. R. Williams (C.R.A.)  
Mr. E. Talbot (CIRP)

And Appropriate Officers